

Your Resume: International Experience

How do I include study abroad and other international experiences on my resume?

01

Take inventory.

- Relevant Academic Coursework: What courses have you taken that relate to your career interests and/or language development
- Volunteer/Internship/Work Experience: What professional experiences have you participated in (paid/unpaid) related to your language or international interests?

02

What stories should I tell?

- Which of these courses and experiences helped you develop the following skills?
 - Demonstrate language proficiency and command of local dialect
 - Navigate and adapt in new environments
 - Exhibit self-awareness and advocate for yourself
 - Utilize culturally-responsive communication
 - Implement creative problem-solving strategies
 - Collaborate across lines of difference

03

Reflect.

- How have you honed/acquired these transferable skills in a language course, study abroad or professional/volunteer experience related to language?
- Provide specific examples for how you have demonstrated each skill by answering the following:
 - What did you do? What were you responsible for?
 - What activities/tasks were you engaged in?
 - How did you accomplish it? What tools did you use?
 - How did you problem-solve? What was the result or impact of your actions? (qualitative or quantitative)

04

Put it together.

- Create a new section for your resume and give it a relevant title, like “International Experience” or “Study Abroad Experience.”
- List your role and the company/organization/institution where you worked, volunteered, or studied.
- Use your reflection from #3 to create descriptive bullet points for your experience.